



Padraic Cafferty, managing director DataScan with Orla Cafferty, new business development manager.

Paper free environment

DataScan deliver smart, simple and secure solutions for all document management taking the hassle and the cost out of data processing.

In these stringent times there are very few businesses that aren't feeling the strain of being time and cash poor. Cutting costs and staying nimble is high on the agenda of every business owner or manager and making crucial savings in any business today is of utmost importance. The cost-effectiveness of outsourcing can not only improve a company's bottom line but it can also free up personnel to focus on the core competencies of the organisation. Reducing costs, streamlining information flow and providing a wide range of outsourced business services from data capture, to fulfillment and back-office business processes is all in a days work for DataScan.

DataScan is an Irish owned and family run business support services company. The ISO registered company employs 60 people at its office in Dublin and is strategically located at the M50 in Finglas operating from purpose-built premises meaning they are ideally placed to service all major business centres in Ireland.

Established in 1993 by Padraic Cafferty to provide a data capture service to Independent News and Media, Cafferty has over 40 years experience working in the security industry and is chairman of Northwood Technology, a leading security products distributor. Cafferty saw a niche in the market for a leading company to develop efficiency in offices by offering a complete turnkey solution in data management.

No matter what your data management issues are DataScan have the solution to suit all businesses and can tailor solutions to suit

the individual or organisations' needs. The DataScan software team develop customer focused business solutions that meet today's challenges and any future requirements that clients might have, and this is what puts DataScan head-and-shoulders above the rest.

Unlike other records management companies that hold on to client documents in boxes for long periods of time, DataScan concentrate on scanning documents once and hosting them online for clients. DataScan won't send client information abroad for data extraction and strongly believe that it is possible to offer a competitive and quality service right here in Ireland.

In keeping with the progress for workplaces and businesses to go green and to be environmentally aware, DataScan have witnessed a growing demand from organisations looking to conduct their transactions in electronic format.

Responding to this green agenda DataScan provide a document management service that allows customer's hardcopy paper documents to be scanned and brought into the electronic workflow of their organisation. This document management service offers a smart, simple and secure solution for clients.

DataScan organises the entire process from collection of documentation in sealed boxes, transportation in vehicles with in-built video surveillance, to file preparation, scanning and indexing right through to long-term deep storage and confidential destruction. The scanned documents are then available to view on a 24/7 basis in a secure online data repository accessible through the DataScan

DMS web interface.

DataScan guarantee secure physical and network hosting at Ireland's largest data centre (Serventric), HP virtualised hosting architecture with logically separate, and individually fire walled, hosting components and private secure point-to-point encrypted microwave links between the data centre and DataScan document scanning premises.

Aside from the obvious benefits of this service, document scanning assists in disaster prevention and recovery, more efficient retrieval of documents, improvement in overall office efficiency with key information readily accessible and of course it is a strategic move towards a greener paperless office environment.

DataScan has been providing bar-coded, high-volume data capture services to the print media industry since 1993, processing over 70 million data records per annum for household names including: Independent News and Media, Newsread (one of Ireland's leading newspaper and magazine wholesalers) and the Irish Times.

DataScan also offers a complete business process outsourcing service. It works with companies to identify and concentrate on their core activities whilst passing responsibility for such functions as order fulfilment, web order processing, customer contact and relationship management, print and postage etc to its outsource team.

Another valuable service DataScan provide is its accounts payable processing service, which utilises the most up-to-date technology to automate the invoice approval cycle. A client's invoices are scanned and the key information contained on them is automatically lifted and transferred by file over DataScan's secure network ready to be uploaded directly into their accounting or ERP package. Data protection and security pervade every process at DataScan and clients can be assured of the integrity of their information at all times.

DataScan have ambitious plans for the future and over the next two years intend to gain market share in online document management and to expand its range of business support services. The company will also be launching shortly a very cost-conscious self-scan document management tool which will allow even the smallest of businesses to interface with the DataScan document management system quickly and easily.

For more information contact Orla Cafferty, business development manager, DataScan on Tel: 01 806 8461, Email: info@DataScan.ie or www.DataScan.ie ■